

CITY OF MILPITAS  
SPECIAL MEETING  
COMMUNITY ADVISORY COMMISSION  
MILPITAS CITY HALL COMMITTEE MEETING ROOM  
UNAPPROVED MINUTES  
March 31, 2004

**I.  
Call to Order  
and Roll Call**

Chair Iloreto called the meeting to order at 7:20 p.m. Present were Commissioners Abelardo, Cook, Iloreto, Lee, Mandal, Mohsin, Pham, and Ranker  
Absent: Commissioners Robinson  
Absent Alternates: None

**II.  
Seating of  
Alternates**

Alternate seated: Danny Fang was seated.

**III.  
Pledge of  
Allegiance**

Commissioner Pham led the Pledge of Allegiance.

**IV.  
Approval of  
Agenda**

Commissioner Mohsin noted that the agenda contained an error under item X.D - Mayor's Term Length and should be changed to Ethics Steering Committee to match the caption.

MOTION to approve the Agenda as amended.

M/S: Mohsin, Mandal

Ayes: 9

**V.  
Approval of  
Minutes**

Commissioner Lind mentioned that on page 3 where her name is mentioned that the paragraph doesn't capture what she said and that her reason for not funding some agencies was because their absence didn't allow them to answer her questions that she had. She also stated that on page 6, her whole discussion (which she led) is missing about the problem with the proposed ordinance using the phrase "covered parking spaces" without a definition, could allow carports or tents that are unsightly and should could not support this term without adding a definition that meant enclosed parking spaces via a garage. So this needs to be added.

MOTION to approve the minutes of March 3, 2004 as amended.

M/S: Lind, Pham

Ayes: 9

**VI.  
Announcements**

There were no announcements made.

**VII.  
Citizens' Forum**

Chair Iloreto invited members of the audience to address the Commission on any item not on the agenda. Isaac Hughes spoke about his opinion that the ethics code process was a "sham" and that he had knowledge of many examples of past unethical behaviors and acts that had been committed. Mr. Hughes also expressed his displeasure with the

meeting not be televised and held in the Council Chambers and being limited in the amount of time he could speak since there was not an official timekeeper.

## **VIII.**

### **Liaison Reports**

Under approval of the agenda, this standing item was postponed to the next regular CAC meeting April 7, 2004.

## **IX.**

### **Old Business**

None

## **X.**

### **New Business**

#### **A. Ethics Project Code Preparation Workshop:** Dr. Thomas Shanks, City of Milpitas Ethics Consultant and city staff

Tambri Heyden, ethics code project manager, introduced Dr. Thomas Shanks, the City's ethics consultant and Associate Professor of Communication at Santa Clara University and a Scholar at the University's Markkula Center for Applied Ethics. Ms. Heyden also introduced Dr. Phillip Riley, Associate Professor of Religious Studies at Santa Clara University for 25 years. Ms. Heyden turned the meeting over to Dr. Shanks to facilitate the workshop with the assistance of Dr. Riley.

Dr. Shanks started his presentation by discussing the steps to developing a code, at the same time sharing some of the issues; such as the need for accountability that he has heard from the 40+ stakeholder interviews he conducted to date. He then explained the deliverables that will come out of the first workshop: a) consensus on a near-final set of essential core values and b) a draft of core behaviors and character traits for each. The group reviewed the workshop ground rules, sent out to attendees in advance of the meeting, for understanding.

Dr. Shanks then gave a presentation of the ratings of core values from the results of the citizen survey sent to a random group of households that was completed by 187 respondents over the past two weeks. After reviewing this set of 25 core values that were posted on the meeting, Dr. Shanks asked the workshop participants if they felt there were any values missing from the list. This exercise led to the identification and posting of an additional 31 values for a total of 56, as noted in attachment A. Participants were then asked to individually vote for four of their top values, using adhesive dots, that they felt were most important to be included in the City of Milpitas' ethics code. Each participant was supplied with 2 green dots, one red dot, one yellow dot and 2 green dots. Red signified most important, yellow signified the next most important value and green signified the next most important value (being less important than red and yellow). The results of that exercise are compiled in attachment A.

Upon reconvening the group, Dr. Shanks pointed out examples of how certain values posted were similar to others and might be combined as the group moves into workshop #2 on April 7, 2004. Dr. Shanks proceeded to explain that at workshop #2, standards of conduct for the top 8 values will be prepared through workgroups. Dr. Shanks asked whether anyone wished to work on a particular value. Given that there was no preference, work groups were not identified and will be randomly assigned at the start of the next workshop. Within the packet given to all participants at the beginning of the meeting was a handout called, "Values as Standards of Conduct". Since honesty was one of the top 8 values identified in the preceding exercise, participants were asked to individually think of and note of the handout, examples of behaviors that did and did not exemplify the value "honesty". The "testing the core values: real world examples" exercise was postponed to workshop #2. Prior to ending the ethics workshop, participants were reminded to turn in the registration form providing contact information and to submit their "Values as Standards of Conduct" worksheet, which will be used in workshop #2.

**XI.  
Subcommittee/  
Task Force  
Staff Report**

Under approval of the agenda, this standing item was postponed to the next regular CAC meeting on April 7<sup>th</sup>.

**XII.  
Mayors Term  
Length Committee**

Chair Iloreta reported that he must resign as Chair of this particular Committee and a replacement must be discussed.

Commissioners discussed membership on the Committee. Commissioner Lee volunteered to be the new lead for the Committee. Clarification was obtained about the Committee's need to present their recommendation to the full CAC on April 22<sup>nd</sup>, rather than on April 7<sup>th</sup>.

MOTION to appoint Syed Mohsin to the Mayors Term Length Committee.

M/S: Mandal, Ranker

9 ayes

**XIII.  
Ethics Steering  
Committee**

Chair Iloreta reported that he must resign as Chair of this particular Committee and a replacement must be discussed

Ms. Heyden explained the time commitment and meeting schedule.

MOTION to appoint Commissioner Jenifer Lind to the Ethics Steering Committee.

M/S Mohsin, Mandal

9 ayes

**XIV.  
Adjournment**

Chair Iloreta announced that the next meeting will be April 7<sup>th</sup> and requested that it start early at 6:45 to cover the standing items, prior to the 7:00 start time of ethics workshop #2. Consensus was reached to start at 6:45 on April 7<sup>th</sup>. Chair Iloreta adjourned the meeting at 9:15 p.m. to the April 7<sup>th</sup> meeting.

Respectfully submitted,

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Tambri Heyden, Recording Secretary